



Role: Interim Munster Branch Performance Development Officer

About Tennis Ireland and Munster Branch

Tennis Ireland is the National Governing Body for the sport of tennis in Ireland. Tennis Ireland was founded in 1908 and has over 180 affiliated clubs and engages with almost 80,000 players. Tennis Ireland has a dual remit to sustain and grow our growing tennis community, and to provide the necessary pathways and performance ecosystem for young players who aspire to play on the professional tennis tour, to achieve against their ambitions. Hence our purpose is to nurture and promote excellence at all levels of our all-island tennis community.

Tennis Ireland stages Pro Tour events including the Irish Open Championships and selects teams to participate in the Billie Jean King Cup, Davis Cup and other international events at Junior, Senior and Masters level. Tennis Ireland also supports the delivery of a wide range of competitive, educational and development tennis programmes at local, provincial and national levels.

Munster Tennis is the administrative body for tennis in the province of Munster working continuously in tandem with Tennis Ireland for the betterment of tennis in the province. Leading Munster Tennis the Munster Branch Council, which is elected annually by the members of the individual Clubs in Munster, oversees all the activities and programmes under its remit. Operating under the council are several Branch Council sub-committees where much of the work is carried out. The Branch Council and sub-committees are also supported by dedicated staff and other volunteers. The focus of Munster Tennis is in nurturing and promoting tennis activities, volunteering and driving competitions in the Province. Munster Tennis also strives to support our clubs to be better tennis clubs by giving advice and direction on relevant Tennis Matters. Furthermore, Munster Tennis helps to organise, select and coordinate the various Inter-Provincial Teams each year from Junior under 14 all the way up to the various Masters Level Teams. Munster Tennis strives to field the most competitive Munster Interprovincial Teams to represent Munster in the Tennis Ireland Interprovincial Championships (which are held each year) while also supporting the Irish Tennis circuit including the Munster based events.

Role

This position will have overall responsibility for the operation of the Munster Branch Performance Development programme. The successful candidate will be responsible for all aspects of the performance programme with a key focus to provide a supportive and positive environment for athletes, coaches within the programme .

Key Duties and Responsibilities

- Lead Performance Development programme in the Munster region.
- Management of coaches and contractors within the programme ensuring an athlete-centred approach.
- Engage with key stakeholders to promote the Provincial/National Performance programme and work closely with the National Performance Development Coordinator and be aligned with the Munster Branch in this regard.
- Act as an ambassador for Tennis Ireland Munster Branch and represent the organisation professionally.
- Develop relationships with stakeholders, local partners, and other interest groups.



- Produce reports, deal with correspondence, and attend relevant workshops and meetings as required by the National Performance Development Coordinator.
- Spend at least two days per month on Club visits in the Munster region.
- Spend up to ten hours per week working on court for the Munster Performance Development programme.
- Spend up to ten hours per month working on court for the National Performance Development Programme at the National Tennis Centre.
- Plan, promote and organise the hosting of National Tennis Ireland Junior Kids events in the Munster region.
- Attend the National Junior Championships in Dublin.
- Oversee six friendly travel days for matchplay purposes for the Munster programme.
- Regular communication with other performance club head coaches in Munster, including planned on court sessions.
- Work closely with other Tennis Ireland staff to ensure alignment of performance development with other departments e.g. Community & Clubs Development.
- Applicants should note that these lists are not exhaustive and are subject to change as required and appropriate.

Experience Required

- A proven track record at performance level coaching.
- Level 4 Coaching qualification preferable, but Level 3 will be considered.
- Tennis Ireland Licensed Coach.
- A strong understanding of the structure of tennis in Ireland.
- Excellent organisational and leadership skills.
- Excellent verbal and written communication skills.

Additional Information

- This is a fixed purpose contract for 6 months.
- The position will incorporate the need for flexible working hours including occasional evening and/or weekend work.
- The post will require a degree of travel within the Munster region and to the National Tennis Centre in Dublin.
- The position is based on 30 working hours per week.

Reports to: National Performance Coordinator.

Remuneration: €36,000

Location: Munster Branch Offices in Fota Island Resort with hybrid/remote working flexibility.

How to apply

Letter of application and CV should be sent by email to hr@tennisireland.ie no later than **12 noon on the 22nd March 2024**. Please reference Interim Munster Branch Performance Development Officer role in the subject line. Late applications will not be accepted.



Only applicants to be invited for an interview will be contacted. All candidates must have existing valid permission to live and work in Ireland unrestricted. Appointment will be made subject to satisfactory Garda Vetting, Safeguarding and suitable reference checks.

Tennis Ireland is an equal opportunities employer.