

# Risk Assessment Document for Tennis Ireland April 2022

This risk assessment considers the potential for harm to come to children whilst they are in *Tennis Ireland's* care. This risk assessment precedes the Child Safeguarding Statement (Section 11 (1b) Children First Act 2015) which is developed following this risk assessment process. In accordance with the requirements of Section 11 (1) of the Children First Act 2015 the risk is of abuse and not general health and safety risk (covered under a separate H&S policy and risk assessment).

Section 11 (1) of the Children First Act 2015 states that where a person proposes to operate as a provider of a relevant service, he or she shall, within 3 months from the date on which he or she commences as such a provider —

- (a) Undertake an assessment of any potential for harm to a child while availing of the service (in this section referred to as a “risk”).

Potential risk of harm to children	Likelihood of harm happening L-M-H	Required Policy, Guidance and Procedure document	Responsibility Club/Region/National	Further action required ...
<b>CLUB &amp; COACHING PRACTICES</b>				
Lack of coaching qualification <i>A4/A6/ A9/A10</i>	Low	<ul style="list-style-type: none"> <li>Coach education requirement</li> <li>Recruitment policy</li> </ul>	Club/Park/Province/NGB	<i>All Coaches Working for TI and its Branches are Licensed</i>
Supervision issues <i>A9</i>	Medium	<ul style="list-style-type: none"> <li>Supervision policy</li> <li>Coach education requirement</li> </ul>	Club/Park/Province/NGB	<i>We aim to have two adults present for all activities involving Children</i>
Unauthorised photography & recording activities <i>A9</i>	Low	<ul style="list-style-type: none"> <li>Photography and use of Images policy</li> </ul>	Club/Park/Province/NGB	<i>Parental permission is sought prior to our children's activities</i>
Behavioural Issues <i>A10</i>	Low	<ul style="list-style-type: none"> <li>Code of Conduct</li> <li>Safeguarding Level 1 (min)</li> <li>Complaints &amp; Disciplinary policy</li> </ul>	Club/Park/Province/NGB	<i>We have Codes for all our stakeholders Parents, Players, Coaches &amp; Officials. They sign the code on entry to or programmes</i>
Lack of gender balance amongst coaches	Medium	<ul style="list-style-type: none"> <li>Equal Advantage Charter</li> <li>Recruitment policy</li> </ul>	Club/Park/Province/NGB	<i>We have 2-1 Registered male to female coaches. We appointed a WIS Coordinator to address the issue</i>

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				<i>and we have an equal advantage charter</i>
No guidance for travelling and away trips <b>A9, A10, A11</b>	Low	<ul style="list-style-type: none"> <li>Travel/Away trip policy</li> <li>Child Safeguarding Training</li> </ul>	Club/Park/Province/NGB	<i>We have procedures in place for all trips organised by our NGB. With mixed genders, we ensure a male, and a female adult is with the players</i>
Lack of adherence with misc procedures in Safeguarding policy (i.e. transport) <b>A8</b>	Low	<ul style="list-style-type: none"> <li>Safeguarding policy</li> <li>Complaints &amp; disciplinary policy</li> </ul>	Club/Park/Province/NGB	<i>We have a Safeguarding Policy and COD procedures in place</i>
<b>COMPLAINTS &amp; DISCIPLINE</b>				
Lack of awareness of a Complaints & Disciplinary policy <b>A8</b>	Medium	<ul style="list-style-type: none"> <li>Complaints &amp; Disciplinary procedure/policy</li> <li>Communications procedure</li> </ul>	Club/Park/Province/NGB	<i>We have the COD document on our website and a summarised Appendix Document. We need to review and update 2022</i>
Complaints not being dealt with seriously <b>A8</b>	Medium	<ul style="list-style-type: none"> <li>Complaints &amp; Disciplinary procedure/policy</li> </ul>	Club/Park/Province/NGB	<i>We need to improve on this. Communication</i>
<b>REPORTING PROCEDURES</b>				
Lack of knowledge of organisational and statutory reporting procedures <b>A7, A10</b>	Low	<ul style="list-style-type: none"> <li>Reporting procedures/policy</li> <li>Code of Conduct /Behaviour</li> </ul>	Club/Park/Province/NGB	<i>We have a National Children's Officers 4 Provincial Branch CO's and a Designated Liaison Person in place</i>

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No Children's Officer appointed <b>A6, A7</b>	Low	<ul style="list-style-type: none"> <li>Roles &amp; Responsibilities</li> <li>Safeguarding Training – Level 1 &amp; 2</li> </ul>	NGB	<i>Children's Officers in place</i>
No DLP Appointed <b>A6, A7</b>	Low	<ul style="list-style-type: none"> <li>Roles &amp; Responsibilities</li> <li>Safeguarding Training – Level 1 &amp; Level 3</li> </ul>	NGB Club	<i>Designated Liaison Person in place</i>
Concerns of abuse or harm not reported <b>A5, A7</b>	Low	<ul style="list-style-type: none"> <li>Reporting procedures/policy</li> <li>Child Safeguarding Training – Level 1, 2 &amp; 3</li> </ul>	Mandated Person Designated Liaison Person	<i>Role of the CO's and DLP's</i>
Not clear who Young People should talk to or report to <b>A7</b>	Low	<ul style="list-style-type: none"> <li>Post the names of CCOs, DLPs and MP</li> </ul>	CCO DLP	<i>CO and DLP listed on our website</i>
<b>FACILITIES</b>				
Unauthorised access to designated children's play & practice areas and to changing rooms, showers, toilets etc. <b>A9</b>	Low	<ul style="list-style-type: none"> <li>Supervision policy</li> <li>Coach education</li> <li>Safeguarding Training</li> </ul>	Club/Park/Province/NGB	<i>Supervision in place at all times and procedures followed</i>
Unauthorised exit from children's areas <b>A9</b>	Low	<ul style="list-style-type: none"> <li>Supervision policy</li> <li>Coach education</li> <li>Safeguarding Training</li> <li>Parents meetings</li> </ul>	Club/Park/Province/NGB	<i>Children should be collected by parents and guardians and in time</i>
Photography, filming or recording in prohibited areas <b>A9</b>	Low	<ul style="list-style-type: none"> <li>Photography policy and use of devices in private zones</li> </ul>	Club/Park/Province/NGB	<i>Policy on Photography in place and Parental consent forms</i>

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Children sharing facilities with adults e.g., dressing room, showers etc. <b>A9</b>	Low	<ul style="list-style-type: none"> <li>Safeguarding policy</li> <li>Supervision</li> <li>Rota</li> </ul>	Club/Park/Province/NGB	<i>Children not permitted to go to changing rooms or toilets alone</i>
<b>RECRUITMENT</b>				
Recruitment of inappropriate people <b>A4</b>	Low	<ul style="list-style-type: none"> <li>Recruitment policy</li> </ul>	NGB Branch Club Park CCO Appropriate personnel	<i>Recruitment procedure in place</i>
Lack of clarity on roles <b>A4</b>	Low	<ul style="list-style-type: none"> <li>Recruitment policy</li> <li>Roles</li> <li>Codes of behaviour</li> </ul>	Club/Park/Province/NGB	<i>Meetings with Coaches, physical trainers etc on a regular basis</i>
Unqualified or untrained people in role <b>A4</b>	Low	<ul style="list-style-type: none"> <li>Recruitment policy</li> <li>Coach Education requirement</li> </ul>	Club/Park/Province/NGB	<i>All coaches and trainers must hold the necessary qualifications</i>
<b>COMMUNICATIONS AND SOCIAL MEDIA</b>				
Lack of awareness of 'risk of harm' with members and visitors <b>A2, A5</b>	Low	<ul style="list-style-type: none"> <li>Child Safeguarding Statement</li> <li>Training policy</li> </ul>	Club/Park/Province/NGB	<i>All coaches, trainers etc must take SG1 Training</i>
No communication of Child Safeguarding Statement or Code of Behaviour to members or visitors <b>A2, A10</b>	Low	<ul style="list-style-type: none"> <li>Child Safeguarding Statement – display</li> <li>Code of Behaviour - distribute</li> </ul>	Club/Park/Province/NGB	<i>Safeguarding Statement is on our website and on our centres notice board</i>

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Unauthorised photography & recording of activities <b>A9</b>	Low	<ul style="list-style-type: none"> <li>Photography and Use of Images policy</li> </ul>	Club/Park/Province/NGB	<i>Permission must be sought by all</i>
Inappropriate use of social media and communications by under 18's <b>A9</b>	Low	<ul style="list-style-type: none"> <li>Best Practice</li> <li>Code of conduct</li> </ul>	Club/Park/Province/NGB	<i>Policy in place for SM</i>
<b>GENERAL RISK OF HARM</b>				
Harm not being recognised <b>safeguarding policy A5, A7</b>	Low	<ul style="list-style-type: none"> <li>Safeguarding policy</li> <li>Child Safeguarding Training</li> </ul>	Club/Park/Province/NGB	<i>Children's Officers and DLP in place</i>
Harm caused by <ul style="list-style-type: none"> <li>child to child</li> <li>coach to child</li> <li>volunteer to child</li> <li>member to child</li> <li>visitor to child</li> </ul> <b>A5, A7</b>	Low	<ul style="list-style-type: none"> <li>Safeguarding policy</li> <li>Child Safeguarding Training</li> </ul>	Club/Park/Province/NGB	<i>Codes in place for all and all are asked to sign up to their relevant code Training provided to Coaches, CO's and DLP's</i>
General behavioural issues <b>A10</b>	Low	<ul style="list-style-type: none"> <li>Code of Conduct</li> </ul>	Club/Park/Province/NGB	<i>Codes in place for all and all are asked to sign up to their relevant code</i>

Explanation of terms used:

**Potential risk of harm to children** – these are identified risks of harm to children whilst accessing activities in the Club/Park/Province/NGB.

**Likelihood of harm happening** – the likelihood of the risk occurring in the club/park/province/NGB measured by you as Low/Medium or High.

**Required Policy, Guidance and Procedure document** – indication of the policy required to alleviate the risk.

**Responsibility** – provider should indicate where the responsibility for alleviating the risk lies.

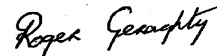
**Further action...** - indicates further action that might be necessary to alleviate any risk ongoing.

**In the document, we have referred to the support Appendices by identifying them with a number preceded by the letter “A”. The Appendices can be found on the Tennis Ireland website.**

This Risk Assessment document has been discussed and completed by Tennis Ireland on 31/03/2022

Signed: Name: John Foley

Signed: Name: Roger Geraghty



Role: (CEO)

Role: National Children’s Officer

Date: March 2022

Date: March 2022