



Leinster Branch Tennis Ireland Development Officer North Leinster Region

About Tennis Ireland & Leinster Tennis

Tennis Ireland is the National Governing Body for the sport of tennis in Ireland. Tennis Ireland was founded in 1908 and has almost 180 affiliated clubs and engages with almost 80,000 players. Tennis Ireland stages Pro Tour events including the AIG Irish Open Championships and selects teams to participate in the Billie Jean King Cup, Davis Cup and other international events at Junior, Senior and Veterans level. Tennis Ireland also supports the delivery of a wide range of competitive, educational and development programmes at local, provincial, and national levels.

Leinster Tennis is the largest Branch within Tennis Ireland accounting for 81 Clubs, up to 30,000 players, and a Junior Performance Squad of almost 300 boys/girls under the age of 18. Its Leinster Branch Tennis is administered by the Leinster Branch Council which is elected annually by the members of the individual Clubs in Leinster. The Council, from its members, then elects its own officers – President, Vice-President, Secretary and Treasurer.

In addition to the work of the officers and its monthly meeting the Council conducts its business through a number of sub-committees namely, Finance, Performance, Safeguarding, Competitions, Development, Veterans Tennis, Disciplinary, and Marketing. Leinster Councillors also represent their province on the various standing and ad hoc National Committees.

Role

Tennis Ireland in association with Leinster Tennis is currently looking to recruit a **Development Officer North Leinster region**. As a Development Officer you will deliver Tennis Ireland programmes in the North Leinster region, working with Schools, Parks, Clubs, Volunteers and Local Authorities in an effort to increase tennis participation throughout the province.

The Development Officer will operate within Tennis Ireland's Development team and will report to the Director of Development and the Leinster Branch of Tennis Ireland.

Key responsibilities

- Increase participation in the sport through the delivery of key Tennis Ireland development programmes in Schools, Parks, Communities and Clubs.
- Encourage key target groups to participate in the sport.
- Work closely with Club Committees to promote good governance and practice in the operation of their clubs.
- Engage with key stakeholders and agencies such as Local Sports Partnerships, Local Authorities and coaches to assist with the promotion and development of Tennis.
- Promote Tennis through the organisation of events and activities aimed at increasing participation in the sport.
- Promote and educate clubs on safeguarding policies and procedures.



- Promote Coaches Education programmes in the Region
- Represent Tennis Ireland at local meetings regarding the development of strategic plans or development programmes.
- Develop partnerships between the relevant local statutory and voluntary bodies and maximise their involvement in the development of tennis in the province.

Key requirements

- The ideal candidate will have a strong tennis background.
- Experience in sports development is desirable.
- A good knowledge of safeguarding young people and vulnerable adults.
- Access to own transport is essential as the successful candidate will need to travel throughout the region.
- Strong organizational and administrative skills.
- Excellent communication skills, both written and verbal.
- Proficiency in Microsoft Office and data management software.

Key attributes

- The ability to work off his/her own initiative
- The ability to work as part of a team
- A good “Peoples Person” who likes interacting and enjoys helping others (especially our stakeholders) to succeed in their objectives

How to apply

Cover letter and CV should be sent by email to hr@tennisireland.ie no later than **4pm on 18th March 2022**. Please reference Development Officer North Leinster in the subject line.

Additional requirements

- Satisfactory Garda / Police Vetting.

Additional Information

- Remuneration will be €26,500 per annum, pro rata.
- The contract is 2 years fixed term based on 30 hours per week. Subject to 6-month review.
- Flexibility is required with the successful candidate required to work weekends or out of office hours as necessary.

Further information about Tennis Ireland and Leinster Tennis is available on www.tennisireland.ie and www.leinstertennis.ie.