

## Applicants who have lived abroad

## Coaches, Play & Stay Assistants, Tennis Assistants

If a Coach, a Play & Stay Assistant or a general Tennis Assistant has resided in countries outside of the Republic of Ireland and Northern Ireland for a period of 6 months or more, it is <u>mandatory</u> to furnish Tennis Ireland with a Police Clearance Certificate from those countries stating that he/she has no convictions recorded against him/her while residing there.

The applicant will need to provide a separate Police Clearance Certificate for each country they have resided in.

Clearance must be dated after the date he/she leaves the country or countries in question.

Seeking security clearances from other countries is the responsibility of the applicant.

It is a process which can take quite an amount of time as in some cases translation is required into English.

<u>Tennis Ireland cannot proceed with a coach's vetting application unless the Police Clearance Certificate is provided.</u>

Once we receive your police clearance certificate, your vetting application can be finalised.

## Non-Coaching Roles

If the applicant for a non-coaching role has resided in countries outside of the Republic of Ireland and Northern Ireland for a period of 6 months or more, it will be mandatory for him or her to furnish Tennis Ireland with 2 Character References on letter headed paper while residing there.

The applicant will need to provide 2 Character References for each country he/she has resided in.

Character References must be dated after the date he/she left the country/countries and on letterheaded paper.

The character references cannot be a family member.

Tennis Ireland will not proceed with your vetting application unless these character references are provided.