

APPLICATION FORM - COACHING LEVEL ONE

LEVEL 1 COACH EDUCATION

To apply for Level 1 Coaching Qualification, please complete ALL details below and return this to address:

Coaching Courses, Tennis Ireland, Dublin City University, Glasnevin, Dublin 9.

Please complete all sections of this form clearly and in BLOCK CAPITALS

All information received in this form will be treated confidentially.

PERSONAL INFORMATION

Surname		First Name	
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Postal Address	

Date of Birth		PPS No. / National Insurance No.	
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Telephone Home		Telephone Mobile	
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E-Mail Address	
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PREVIOUS COACHING EXPERIENCE

Previous Qualifications Relevant Sporting Qualifications (Including Tennis)

Previous Involvement in Sport (Including Tennis)

MEDICAL INFORMATION

To ensure that your needs are met during courses please indicate if you have the following:

Asthma		Diabetes		Dyslexia	
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Epilepsy		Heart Condition		Wheelchair Req.	
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Other (Please indicate)	
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BACKGROUND INFORMATION

Have you ever been asked to leave a Sporting Organisation (If 'Yes' please detail below reason(s) for doing so:

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Please give details including dates of any previous experience that you had working with children in a voluntary or professional capacity:

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Please give details dates and details of any previous Tennis Ireland courses that you may have attended in the past:

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Please give names and addresses of two responsible people whom we can contact and who from personal knowledge, are willing to endorse your application (Referees cannot be relatives of the applicant). If you have had previous involvement in sport one of these names should be that of an administrator or leader in your last club or place of employment.

Referee One

Referee Two

Full Name		Full Name	
Full Address		Full Address	
Telephone		Telephone	
Designation		Designation	

Do you agree to abide by the Guidelines contained in the Tennis Ireland Child Protection and Good Practice Guidelines 2005, available at www.tennisireland.ie/clubs/child_protection and by the Tennis Ireland Coaches Code of Conduct (also available from the above link—Child Protection Guideline Four).

YES		NO	
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DISCLOSURE OF CRIMINAL CONVICTIONS & PERMISSION FOR STATUTORY CHECKS FOR THOSE WORKING WITH CHILDREN

(Please Read This Information Carefully)

Statement of non-discrimination:

Tennis Ireland is committed to equal opportunity for all applicants including those with criminal convictions. Information about criminal convictions is requested to assist the selection process and will be taken into account only when the conviction is considered relevant to the post. Any disclosure will be seen in the context of the job criteria, the nature of the offence and the responsibility for the care of existing clients/customers and employees.

For the purposes of your application for the post of coach it is our policy to ask for a check to be carried out on all candidates by An Garda Síochána. Enclosed in this form is a copy of Tennis Irelands Garda Vetting form, we ask all applicants to complete this in full stating all addresses from birth to present date. Any information that does not apply to you please mark with an N/A.

You must tell us now if you have any cases pending or if you have ever been convicted of a criminal offence, or cautioned by the police, or bound over. You must include all offences, even minor matters such as motoring offences, and 'spent' convictions, that is things which happened a long time ago. If you leave anything out it may affect your application. The disclosure of criminal record or other information will not debar you from registration/appointment unless Tennis Ireland considers that the conviction renders you unsuitable. In making this decision Tennis Ireland will consider the nature of the offence, how long ago it was committed and what age you were at the time and other factors that may be relevant.

Please note: Garda Vetting applies to candidates from the Republic of Ireland only. If you are applying from Northern Ireland you will be vetted through the Criminal Records Bureau (CRB) Enhanced Disclosure process at a later date.

Do you agree to complete in full all details of the Garda Vetting Form and allow Tennis Ireland to undertake a full Garda check on you?

YES		NO	
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* Certain applicants may have already successfully passed through the Tennis Ireland Garda Vetting process within the last four years. If you have already received a letter from Tennis Ireland confirming your Garda Vetting application form and has been approved please display the Reference Number of this letter below:

Garda Vetting Ref. No.	
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I declare that all answers are complete and correct to the best of my knowledge and I will inform the designated person of any future convictions or charges. I consent to this check being made via the statutory authorities in which I intend to work. I am also aware that Tennis Ireland, as an umbrella organisation carrying out the check may, following discussions with myself, share the information returned with my club chairperson.

Signature of Applicant	
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Name (BLOCK)		Date	
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